

The Movement Lab

Terms and Conditions – Updated December 1, 2018

Welcome to The Movement Lab! We strive to provide a well-rounded and professional dance experience for all students.

Our teachers are well qualified and ready to give each student a professional experience in dance.

Our Dance Studio focuses on Ballet, Break Dancing, Creative Dance, Jazz, Jazz Funk, Hip Hop, Modern, Fitness and more. The more experienced dancers can take higher level classes and participate in our dance company program that allows for additional performance experience in the community and throughout the Bay Area. The recreational dancer can dance for fun and will also have a chance to perform at our bi annual recitals. Whether you are just beginning dance, or an experienced dancer, we have classes available for you.

To run this studio efficiently, we have a few rules and procedures that will make it easier for all of us to enjoy our experience at The Movement Lab. Hopefully, here, you will find everything you need to know about the studio. If you have any questions, please contact us.

Payment Policy: Tuition is based on a monthly fee or pay in full. Although there are scheduled holidays throughout the year (days the studio is closed), some months will have more than four classes, thus balancing everything out during the year. A full month's tuition is expected regardless of scheduled holidays and regardless if your dancer came to class. We do not pro rate monthly tuition to compensate for your dancer missing classes.

NEW: All payments will be collected automatically through our online registration system. You will have the choice to pay in full or make payments in five instalments. This session, the registration fee is included in your monthly tuition.

Late a late fee of \$20.00 will be added to your account. (**See late payment**).

Payments: We take credit or debit cards or pay by phone. If a special arrangement has been made to pay by cash or check, please drop off your payment to the front desk or put your envelope in the drop mail slot located near office door. Please write in the memo of the check the students name. If it is cash payment, please use envelope and write on front of envelope. Please let us know how you intend to pay so we can accommodate you.

We do not send out a monthly bill

All payments are non-refundable!!!! Tuition secures our teachers.

Late Payment: *ENFORCED* and automatically put on your statement the 3rd day after your scheduled payment. If your payment is not received by the due date, an email letter will go out informing, you that a late fee of **\$20.00** has just been added to your account. If you do not bring your tuition current within 30 days, you will be dropped from classes. If you have special circumstances in making your payment, we can work with you! However, you must communicate your needs to us in advance to avoid late fees or being dropped.

Trying A Class: Same fee as Drop in classes. \$18.00/1 hr. 20/1¼ hr. dance class.

If you decide that you want to join that class, the drop-in fee will go towards your tuition.

Absence: We **do not** offer any make up classes due to your absence. Please leave us a message when you are going to miss. Our teachers count on your attendance and so does the rest of your class. If you miss classes each month we may notify you, that we dropped you from the class. If an instructor is sick, they will try to find another instructor, but if class must be canceled, the instructor will reschedule a make-up class.

(Instructors may also be re-scheduled due to other performances they are in)

Spring Performance

Performance Review week: June 10th -15th

In Studio Dress Rehearsals: June 18th -21st (5-7pm)

Final Tech/Dress & Performance as Follows:

Tuesday June 25th -tech & performance (A) 4:30-9:30pm

Wednesday June 26th-tech & performance (B) 4:30-9:30pm

Thursday June 27th-tech & performance (C) 4:30-9:30pm

Friday June 28th- Performance Only (A) 7:30pm

Saturday June 29th (B & C) Performances Only 2:00pm & 7:30pm

** All final tech and performances held at Spreckels Performing Arts Center*

All Classes Perform! (Do not sign up if you are not dedicated to the full semester!) Please do not ask to be in a certain program!

There are 2 mandatory rehearsals for each program.

Spring Performance 2019: To be held at Spreckles Performing Arts Building

Tickets: pre-sale in ONLY sold by Brown ticket sales online - Date on sale TBA

Costumes: We collect \$55.00 from each student **at the time of enrollment** for each class the student will be in the performances. The costume is, yours to keep and the instructor decides the costume. Everyone who is in the performance is responsible to buy stockings, unless otherwise included. Shoes and other accessories necessary for the performance are not included.

Volunteers: Chaperones can sign up for your child's class & sign up book is in the lobby

DVD of the Performance: \$25. You can purchase the DVD at the performance

More information about the performance, duties of Volunteers etc. will be announced Closer to the performance

DRESS CODE

What to wear to class: All students must have hair up and away from face and neck.

Students taking Jazz should wear tight fitting clothes with appropriate Jazz shoes.

Students taking Ballet should wear black tights and a leotard with appropriate Ballet slippers.

Students taking Hip Hop should wear comfortable workout clothes (no street clothes) and tennis shoes or jazz shoes.

NO SHORT SHORTS, BELLY SHIRTS OR BRA TOPS. Students taking Modern should wear comfortable dance clothing, knee pads and may go barefoot or wear modern sandals. Clothing must cover your body and not distract from your dancing. If a teacher feels that you are dressed inappropriately, they may ask you to change.

Class Attendance: Show up for class ready to take class. Hair out of your face and proper dance shoes on. Do not arrive late. This disrupts the class and you will miss stretching which is important and required. If absent more than a couple times, you may be taken out of a dance piece. We ask all dancers to attend all classes unless sick.

Parents: There are chairs available in the lobby to observe classes, but if this is a distraction to your child we may close the curtains or ask you to leave. If your child is not able to attend class without their parent, they may not be ready for dance. We ask that you please do not bring students earlier the 10 minutes before class start time. Please always inform us with any changes in address, phone and email.

Behavior Policy For All Classes:

We strive to provide a safe and innovative dance environment. In order to do our job as instructors, we need your support in preparing your child for dance. All children 12 and under must line up outside their classroom prior to class starting. We will not tolerate rude or vicious behavior from anyone. We believe that all dancers should share a level of respect for the instructor and each other. This is a learning environment and we expect both students and parents to respect this policy. In the event of misbehavior, a student will be given a verbal warning to respectfully participate in class. After verbal warning, the student will be asked to take a 5-min timeout (go sit with parent in lobby). If the behavior continues past these two warnings, the student will be dismissed from the class and a conference between the instructor and parent will need to be arranged.

If a child suffers from a physical disability, learning disability, or behavior problems, please let us know when you register so we can inform the dance instructor. This information is vital so that we can organize the flow of class to benefit all students.

Lost & Found: There is a huge container in the lobby, please check weekly for your dancer's items left behind. It is best to put names on the tags, so we can return to you. We will donate items left behind by end of session to goodwill.

Web Site: Always check out the Lobby Information Board or web site to see what's going on, Dance Workshops & Extra Rehearsals and all other important information. www.DancersMovementLab.com

Thank You!

The Movement Lab

Contact Info: Phone: 206-7444 Email: admin@dancersmovement.com Address: 981 Airway Ct #C1 Santa Rosa CA 95403